

## **Congratulations on your Engagement!**

We want to help you plan a wedding ceremony that is spiritual and sacramental. We have prepared these guidelines and ask that you follow them.

### **St. Augustine Cathedral Wedding Requirements**

1. **WEDDING PRELIMINARY INFORMATION FORM**: Form must be filled out completely and submitted to the Cathedral office at least 6 months prior to the wedding date. Upon review of this form the Rector approves and assigns the priest for the wedding celebration.
2. **SCHEDULING THE DATE AND TIME**: Upon review, the Rector approves the requested date and time. A meeting will be scheduled by the assigned priest to do the required paperwork, go over the necessary documents, guidelines, set a rehearsal date and time and instruct you on the total process.
3. **COST**: \$ 1,000.00 for the Cathedral Church. \$ 700.00 for Our Lady's Chapel.
  - To reserve the date, you must pay a non-refundable \$250.00 deposit, which will be included in your wedding fee.
  - The wedding fee must be paid **IN FULL ONE MONTH** prior to your schedule rehearsal date.
4. The couple **must** attend a marriage preparation class or retreat before the wedding ceremony.
5. The couple is responsible for procuring their marriage license and turning it in **ONE MONTH** before the wedding ceremony. *Failure to present a valid marriage license will result in the cancelation of the wedding ceremony.*
6. **DAYS / TIMES FOR WEDDINGS**: Fridays: 2:00 p.m., 4:00 p.m., 6:00 p.m., Saturdays: 10:00 a.m., 12:00 p.m., 2:00 p.m.
7. **ATTENDANTS**: we ask you to be reasonable with the number of couples in the wedding party.
8. **FLOWERS AND DECORATIONS**: Arrangements can be placed near the Altar in the Sanctuary. Flower arrangements can also be placed on the pews but may not be pinned or taped to the pews. Aisle runners **ARE NOT** permitted. **TO AVOID ACCIDENTS: ABSOLUTELY NO RICE, FLOWER PETALS, BUBBLES, ETC., MAY BE USED INSIDE OR OUTSIDE THE CATHEDRAL CHURCH OR OUR LADY'S CHAPEL OR CATHEDRAL GROUNDS.**
9. **MUSIC**: Music must be arranged by the bride and groom and communicated to our music director, Carlos Zapien (520) 427-4514. The fee for our Music Director is \$300.00 and must be paid to the Cathedral Office prior to the Wedding Ceremony. We also provide a list of some local Mariachis that you may contact for your wedding ceremony. **Please Note: Carlos is the only one to play in the Chapel.**
10. **PUNCTUALITY**: Weddings must start on time! It is important to be aware of the time constraints that the Church has in scheduling weddings, masses and other liturgical celebrations. The late beginning of a wedding can seriously affect services scheduled after your wedding. *If you are late, this will result in the priest OMITTING parts of your ceremony so that the Church will be available and on time for the next wedding, mass or other liturgical celebration.* To avoid these problems, we ask that you adhere strictly

to the guidelines. Any lack of abiding by these guidelines may also result in an immediate cancelation of the wedding ceremony.

11. We will be needing the following certificates:

- a. Baptism certificate dated within 6 months of the wedding – We will keep this original
- b. Copy of First Holy Communion Certificate
- c. Copy of Confirmation Certificate

12. NOTE: *Any other questions that you may have can be answered by the Rector or by the Associate Pastor at (520) 623-6351.*